



AGENDA
Public Records Board
May 23, 2016
1:00pm – 3:30pm
Legislative Audit Bureau
Cattanach Training Room, 4th Floor
22 East Mifflin Street
Madison, WI 53703

1. Call to Order (Blessing)
2. Approval of March 7, 2016 Minutes *
3. Comments from Chair (summary of 2016 Board priorities, planning for 2017, inquiries from local governments)
4. Committee Reports
 - a. Records Management Committee (Ferguson)*
 - i. Review of Records Retention Disposition Authorizations (RDAs) on Second Quarter 2016 Public Records Board Record Series (PRB) Index (<http://publicrecordsboard.wi.gov/docview.asp?docid=27461&locid=165>)
 - 120 RDAs from 7 state agencies
 - 45 RDAs from 6 counties and local governments
 - 18 RDAs from the University of Wisconsin
 - 0 RDAs from the General Records Schedules
 - b. Policy Committee (Blessing)
 - i. The Policy Committee met on April 18, 2016 on the following issues:
 - Executive Order #189—Relating to promoting open and transparent government through implementation of best practices and performance dashboards. Draft semi-annual letter to Deputy Secretaries regarding the Executive Order's training directives*
 - Electronic publication of RDAs on the PRB website (Blessing and Barth)
 - Review of PRB committee assignments and responsibilities
5. Adjourn

* Items scheduled for Board action. The Board may also take action on other agenda items as appropriate.